



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON BADEN-WUERTTEMBERG
UNIT 29237
APO AE 09014-9237

IMEU-BW-ZA

7 July 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison Baden-Wuerttemberg (USAG B-W), Command Policy Memorandum #60, Commander's Safety Council

1. References:

- a. AR 385-10, The Army Safety Program, 27 Aug 07 (RAR 003, 14 Jun 10).
- b. IMCOM Reg 385-10, Safety, 29 Jan 10.
- c. DA PAM 385-10, Army Safety Program, 23 May 08 (RAR 003, 19 Jan 10).

2. Purpose: Establishes the Commander's Safety Council (CSC) as the forum for addressing safety and occupational health matters within the USAG BW military communities. Specifically, the Commander's Safety Council will:

- a. Facilitate the exchange of ideas and information to assist the command in reducing the number of injuries or property damage occurrences, severity, and cost of occupational accidents, injuries, and illnesses.
- b. Establish safety, fire protection, and occupational health goals, measures, objectives and targets.
- c. Identify and prioritize competing safety, fire protection, and occupational health requirements.
- d. Monitor the Safety, Health and Return to Employment (SHARE) program and assist in return to duty efforts of civilians affected by on-the-job injuries and illnesses.
- e. Analyze Federal Employees Compensation Act injury causes and mitigation measures.
- f. Advise supervisors in taking actions necessary, in consultation with Directorate of Human Resources, Civilian Human Resource Agency and Management Employee Relations Division to support or controvert questionable occupational injury and illness claims.

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g. Provide a systematic, interdisciplinary approach to safety, fire protection, and occupational health and ensure core mission areas integrate this approach into planning, budgeting, and decision-making processes.

3. Applicability: United States Army Garrisons Baden-Wuerttemberg and Kaiserslautern.

4. Membership: Enclosure 1 prescribes CSC membership. Garrison CSC members will complete the online Safety Committee Member's Safety Course within 60 days of becoming a council member. All others are encouraged to complete the training. The course is available on the Army Learning Management System (<https://www.lms.army.mil/>).

5. Agenda: Possible topics for discussion in the CSC meetings vary and may range from facility and equipment issues to individual safety actions dependent upon the needs of the command. Members of the council or any person within the Garrison, to include tenant units, may submit new business for discussion. New business must be received 5 duty days prior to the scheduled meeting to be included in the agenda.

6. Administration, Meeting and Procedures: The council will meet quarterly. Focus working groups may be established, as needed, to resolve specific issues and report back through the CSC. The USAG BW Safety Director will serve as the facilitator for the meetings. The USAG BW Safety Office will appoint the secretariat. The secretariat is responsible for: making meeting arrangements; establishing and coordinating the meeting agenda; notifying participants, to include tenant units when required, of meetings; and recording and publishing meeting minutes. The chairperson approves all meeting minutes. All attendees will receive a copy of the minutes. Offices of primary responsibility are assigned for all items requiring further action.

7. The proponent for this policy memorandum is the USAG B-W Director of Safety, DSN 373-9082, commercial 06221-179082, e-mail: usagbw.safety@eur.army.mil.

Encl
CSC Membership


BRYAN D. DECOSTER
COL, MI
Commanding

DISTRIBUTION:
A

USAG B-W CSC MEMBERSHIP

1. Permanent Members:

USAG B-W Commander (Chairperson)

USAG B-W Deputy Garrison Commander (alternate Chairperson)

USAG B-W Command Sergeant Major

USAG Kaiserslautern Commander and Safety Manager

USAG B-W Office of Religious Support (RSO), IMEU-BW-RS

USAG B-W Director of Emergency Services (DES), IMEU-BW-ES

USAG B-W Director of Human Resources (DHR), IMEU-BW-HR

USAG B-W Director of Logistics (DOL), IMEU-BW-LG

USAG B-W Director of Plans, Training, Mobilization, and Security (DPTMS), IMEU-BW-PL

USAG B-W Director of Public Works (DPW), IMEU-BW-PW

USAG B-W Director of Family, Morale, Welfare and Recreation (DFMWR), IMEU-BW-MW

USAG B-W Office of Safety (ISO), IMEU-BW-SO

USAG B-W Office of Public Affairs (PAO), IMEU-BW-PA

USAG B-W Office of Resource Management (RMO), IMEU-BW-RMO

USAG B-W Office of Internal Review and Audit Compliance (IRACO)

USAG B-W Office of the Staff Judge Advocate Heidelberg Legal Center Attorney-Advisor

USAG B-W Headquarters and Headquarters Company (IMEU-BW-HH)

USAG B-W Office of Equal Employment Opportunity (EEO),

USAG B-W Industrial Hygiene Representative (MCHB-AE-MIH-BW)

USAG B-W Occupational Health Nurse Representative (MCHB-AE-MOH-BW)

USAG B-W USAPHC Health Promotions & Wellness Representative

USAG B-W Office of the Inspector General (IG), (IMEU-BW-IG)

USAG B-W Office of Government Relations Advisor (GRA), IMEU-BW-GRA

Human Resource Officer Heidelberg (CPAC)

Directorate of Information Management (43d Signal Battalion), IMEU-BW-IM

Chief Environmental Management (DPW)

Chief Sanitary Engineer (DPW)

Installation Compensation Program Administrator (ICPA/DHR/CPAC)

Works Council Representatives from Baden-Wuerttemberg and Kaiserslautern

USAG B-W Assistant Installation Coordinators

2. Invited Guests:

IMCOM-Europe Human Resource Directorate, IMEU-HRD

IMCOM-Europe Director of Safety

USAREUR Director of Safety

HMEDDAC Safety Manager

HDMEDDAC Deputy Commander for Administration, MCEUH-DCA

HDMEDDAC Deputy Commander for Clinical Services, MEUH-DCCS

HMEDDAC Occupational Health Nurse, MCEUH-PM-OH

HQ 405th AFSB Safety Manager

Heidelberg CID Office

2nd Signal Brigade Safety Manager

5th Signal Command Safety Manager

18th Engineering Brigade Safety Manager

USA NATO Brigade Safety Manager

Tenant Units when issues impact their operations or areas of responsibility