



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON BADEN-WÜRTTEMBERG
UNIT 29237
APO AE 09014-9237

IMEU-BW-ZA

7 July 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison (USAG) Baden-Wuerttemberg Command Policy Memorandum #31, Interagency Fleet Management Services (IFMS) Non-tactical Vehicle (NTV) Utilization

1. References:

- a. Army Regulation 58-1 Management, Acquisition and Use of Motor Vehicles, 10 Aug 04.
- b. Army in Europe Regulation 58-1 Management, Acquisition and Use of Nontactical Vehicles, 25 Apr 07.

2. The intent of this policy is to ensure optimum use of NTVs and in addition:

- a. Maintain an adequate fleet of Interagency Fleet Management Services (IFMS) NTVs to meet our daily Base Operations (BASOPS) mission requirements.
- b. Ensure flexible, effective and efficient IFMS vehicle utilization.
- c. Establish a Permissible Operating Distance (POD) limited to a one-way distance of 100 miles. A higher POD, pursuant to the needs of the command, may be established. Approval to exceed the POD must be obtained from the Garrison Transportation Motor Pool (TMP) Officer. Requests will be considered on a case-by-case basis.

3. Tenant unit commanders at all levels will review their IFMS NTV requirements, use and justifications for vehicles on recurring dispatch. Commanders shall appoint responsible personnel as Unit Transportation Coordinators (UTC) to manage internal unit NTV requirements with their supporting Garrison TMP.

4. The USAG Baden-Wuerttemberg DOL, Transportation Division, will review TDA authorizations and justifications for recurring dispatch of IFMS vehicles and provide UTCs with a warning letter identifying vehicles that fail to meet established utilization criteria. After 30 days, if utilization has not improved to required standards, vehicles will be assigned to the General Dispatch (GD) fleet for daily use by Community activities.

SUBJECT: United States Army Garrison (USAG) Baden-Wuerttemberg Command Policy Memorandum #31, Interagency Fleet Management Services (IFMS) Non-tactical Vehicle (NTV) Utilization

5. Effective immediately, vehicles on recurring dispatch that are not authorized on a unit's TDA and do not meet the utilization standards may be retained by the using organizations on a reimbursable basis.

6. All IFMS NTVs assigned shall be subject to utilization criteria shown below:

a. Mission requirement: A unit must have an essential and documented need for a vehicle to be dispatched on a recurring basis. The need must reflect that the use of a GD fleet vehicle would be detrimental to the unit's BASOPS mission.

b. Daily use requirement: A minimum of 24 days or 80% vehicle availability usage each month.

c. Mileage use requirement: A minimum of 850 miles (1,360 kilometers) per month.

d. The use of NTVs is restricted to official purposes only. Contact the Heidelberg Legal Center, Administrative Law Department if there is a question as to whether or not the NTV mission is permissible.

e. Mission requirements, installation size and location, energy conservation programs, and availability of alternative transportation resources will also be considered when reviewing utilization. NTVs will not be operated only to achieve utilization goals.

7. Point of contact for this policy is the USAG Baden-Wuerttemberg Director of Logistics at DSN 373-1340 or Commercial 06221-57-1340.



BRYAN D. DECOSTER
COL, MI
Commanding

DISTRIBUTION:

A